

SEND / Local Offer information from Monkston Primary School

**At Monkston school, children are identified as having SEN through a variety of ways, including:**

- Liaison with your child's previous school /early years setting
- Concerns raised by parents/carers
- Concerns raised by your child's class teacher or school SENCO – including if your child is significantly below expected levels.
- Concerns raised due to behavioural difficulties or poor self- esteem which is affecting performance
- Liaison with external professional (eg speech and language therapist)
- A medical diagnosis

**1. How does Monkston Primary school know if children need extra help?**

- Children are regularly assessed to ensure they are making progress in their personal learning.
- Holding transition meetings with previous settings.
- Home visits for children entering reception.
- Children who are below expected levels are catered for through highly effective teaching.
- Children who are significantly below expected levels are given additional support outside of the classroom and external agencies are involved when necessary.
- By seeking advice from external agencies or other medical health care professionals.
- Through discussion with parents/ carers.
- Through discussion with the child.

**2. What should a parent/carer do if they think their child / young person (CYP) may have special educational needs (SEND)?**

- Termly parents evening are held where parents can share concerns with the class teacher.
- Concerns can be raised at any time with the class teacher or SENCo.

### **3. How will Monkston Primary school support the Child who has been identified as having SEND?**

- In the first instance children will be supported by the class teacher through highly effective and engaging teaching.
- Appropriate differentiation is applied to all teaching where required by the class teacher.
- Small, in class group work supported by teacher or teaching assistant.
- External group or individual work with SEN teacher or other specialist teacher.
- Outcomes/targets will be set and reviewed termly by the class teacher and parents/carers.
- The SENCo will seek advice from external agencies as and when required.
- The SENCo will oversee all children on the SEND register.
- Data will be shared with managers and governors as appropriate.

### **4. How will the curriculum be matched to Children who need extra support or SEND?**

- In the first instance children will be supported by the class teacher through highly effective and engaging teaching.
- Appropriate differentiation is applied to all teaching where required by the class teacher.
- Small, in class group work supported by teacher or teaching assistant.
- External group or individual work with SEN teacher or other specialist teacher.
- Outcomes/targets will be set and reviewed termly by the class teacher and parents/carers.
- Pre-teaching where required.
- Discussion with the child.

**5. How will Monkston Primary school and the parent know how the Child is doing and how will the school help the parent to support the Childs learning?**

- Termly parents evening are held where parents can share their concerns with the class teacher.
- Parents can raise their concerns at any time with the class teacher or SENCo.
- Interim reports will be sent home in February detailing the child's current levels and progress they have made. This will also include information about national averages so parents have an understanding of average expectations.
- Children with statements will have an annual review with class teacher, SENCo, parents and any external agencies who have been recently involved with the child.
- In some circumstances, a home-school book will be used. This will be agreed on an individual need basis between class teacher, parent and SENCo.
- Parents suggestions will be considered and implemented as appropriate (for example: strategies that work at home)
- Parent courses may be offered throughout the year. This information will be given via our fortnightly newsletter and on our website.

**6. What support is offered by Monkston Primary School to ensure the well-being of the child who requires extra help or SEND?**

- Through discussion with the child and parents/carers.
- Nurturing is provided to children who require it through our nurture groups/1:1 sessions.
- The headteacher, deputy head and assistant head will offer pastoral care sessions to children who require it.
- Clear behaviour policy is in place and all staff adhere to it.
- Prescribed medicine is managed and administered by our first aid trained office staff.
- Play therapy is available and runs in 6 weeks blocks. Children will be identified for these sessions by the class teacher and parents. This programme is overseen by the deputy head.

**7. What specialist services and expertise are available at or accessed by Monkston Primary School?**

- We employ a specialist SEN teacher who has many years experience working with SEN and EAL children.
- External group work is led by qualified teachers. Teaching assistants with appropriate experience may also offer additional support under the guidance of the class teacher or SEN team.
- Play therapy is offered by a qualified councillor.
- We employ a nurture assistant who has an excellent track record of helping children with SEND.
- We access specialist support from Milton Keynes Council, including: learning and cognition, ASD and communication, behaviour, visual and hearing, educational psychologists and speech and language.

**8. What training are the staff having or going to have to support children with SEND?**

- The school development plan is reviewed yearly and training needs are addressed through this.

**9. How will the children be included in activities outside the classroom including school trips?**

- All children are encouraged and supported to take part in external trips.
- Additional risk assessments will be carried out as required.
- Additional support staff will attend the trip with specific children if necessary to help meet individual needs.

**10. How accessible is Monkston Primary School?**

- Monkston Primary School is a single story building that is fully accessible to wheelchair users.
- Throughout the school there are wide doorways and a disabled toilet is provided.
- Classrooms will be reorganised and adapted as necessary to suit a wheelchair user/disabled person.
- Hearing loops are fitted in some classrooms and would be added to others if needed.

**11. How will Monkston Primary School prepare and support the child who needs extra help or has SEND to join the setting, transfer to a new setting or the next stage of education and life?**

- When a child joins reception, home visits are undertaken along with visits to previous settings the child has attended. This provides a great opportunity for parents/carers/key workers to raise any concerns about the child or their transition.
- Throughout the school, transition mornings are held when moving up a year group. Additional visits can be organised if needed.
- When moving to secondary school, additional visits are organised for pupils who may benefit from these extra sessions. The child's 1:1 key worker can attend these extra sessions with the child. Meetings are held between current teaching staff, SENCo and new school when required.
- When transferring to another school or specialist setting children's file are given to the new school and information about your child's shared. Transition visits will take place sometimes accompanied by parents or staff from Monkston.

**11. How are Monkston Primary School's resources allocated and matched to child's SEND?**

- Budgets associated with a statement are used to provide specialist support and resources for the named child on the statement.
- Some of the wider budget is used to employ additional teaching staff.
- Budget is set depending on the needs for the SEND children.

**12. How is the decision made about what type and how much support a child with SEND will receive?**

- Through monitoring of levels and discussions with staff, pupil and parents.
- Interventions are monitored to ensure they continue to be effective.
- Interventions are discussed during termly meetings with parents.
- Targets set by external agencies are monitored in school and checked termly by the specialist teacher through discussion with the parents.
- Educational Health plans will be requested for individual children if needed.

**13. Who can a parent/ carer contact for further information at Monkston Primary school?**

- The class teacher is your first point of contact for further information.
- The class teacher will share your concerns with the SENCo.
- The SENCO will arrange a meeting with parents/ carers if appropriate.
- Parents who are considering whether to join Monkston Primary should contact the SENCo to arrange a visit and share information about their child to assess if the school is able to meet their child's needs.
- The current SENCo is Claire Bourne please telephone the Main office.